

8th Grade Revolution 2020 Field Trip

Boston * New York * Philadelphia * Washington DC

Trip Highlights

Boston: Guided Historic Freedom Trail Tour, Fenway Park Tour, Boston Tea Party Ships & Museum, Harvard University **New York:** One World Observatory, 9-11 Memorial Museum, Broadway Show, **New Jersey:** Princeton University **Philadelphia:** Franklin Institute Science Museum, National Constitution Center, Independence Hall, Historical Walking Tour **Washington DC:** Holocaust Museum, Spy Museum, National Memorials, Arlington National Cemetery, Ford's Theatre, Smithsonian National Museum of American History

March 13-19, 2020

\$2500* (estimate - please see terms & conditions)

Trip Includes:

- 7 day/6 night highlight tour of Boston, New York, Philadelphia, and Washington D.C.
- Round-trip transportation from Falcon Cove Middle School
- All admission fees per itinerary
- All hotel accommodations (4 students per room)
- 20 meals: 6 breakfasts, 7 lunches, 7 dinners
- Night time security at hotels
- Flamingo Educational Tours personal tour director
- Group photo
- Field trip accessories

This trip is limited to 100 students. Once the required paperwork has been received (see below), a lottery will be held to determine the first 100 students eligible to submit the \$700 deposit. The remaining students will be placed on a waiting list. If the deposit is not received on the specified date, the spot will be forfeited, and the next student on the waiting list will be offered the option to reserve a spot on the trip.

WHAT YOU MUST DO:

1. **Complete and submit the forms found on Pages 3, 4, and 5 to Mr. Powers in Room 242 or Mrs. Powers in Room 135 anytime between Wednesday 9/25 - Tuesday 10/01.**
 - Page 3 - Complete the Field Trip Authorization form including parent signature.
 - Page 4 - Initial each line and complete the bottom of the Trip Terms and Conditions form.
 - Page 5 - Complete the Student & Parent/Guardian Verification Form including parent/guardian signature and valid email address.
 - Incomplete forms will not be accepted !!!
 - Forms received after 10/01 will likely result in being placed on the waiting list.
2. **Once the lottery selection has been determined, students will be notified of the date they are required to bring in their deposit to Mrs. Powers in Room 135 or if they have been placed on the waiting list.**
Deposit dates will be Monday, 10/7 through Thursday, 10/10.
3. **\$700 exact Cash or Money Order payable to Falcon Cove Middle (NO CHECKS) must be brought in on the date listed or the spot will be forfeited to the next student.**

Falcon Cove Middle School
 Revolution 2020: March 13, 2020 – March 19, 2020
Boston * New York * Philadelphia * Washington DC
PAYMENT AND CANCELLATION POLICY

Payment Amount	Due Date	
\$700 (initial deposit)	October 07	EXACT CASH OR MONEY ORDER PAYABLE TO FALCON COVE MIDDLE Initial deposit is non-refundable as it is used for required purchases and deposits.
\$600 (payment 2)	by November 12	ONLINE PAYMENTS ONLY <ul style="list-style-type: none"> ● Please go FalconCove.net ● Select Online Payments ● Choose "Revolution 2020 Field Trip" *Final payment may change based on number of participants, final flight fees, and supplementary hotel/rooming costs.
\$600 (payment 3)	by December 13	
\$600* (payment 4)	by January 31	

CANCELLATION POLICY

The \$700 initial deposit is non-refundable. If the student needs to cancel or is removed from the field trip for any reason, the student will only be entitled to a refund of the portion of funds that have not yet been paid or committed to our vendors (i.e. airlines, hotel, etc).

The **airline ticket** is **NON-REFUNDABLE** once issued and is subject to whatever penalties the chosen airline applies. In most cases the ticket cannot be used for future travel. There will be a fee for any name changes once ticketing is completed. The cost of the airline ticket may not include any checked baggage.

In addition to the non-refundable initial deposit, all airline ticket/fees, and other fees paid or committed to vendors, you will incur the cancellation cost based on the following:

- | | |
|-------------------------------|-----------------------------------|
| 60 or more days prior to trip | 50% of the total price per person |
| 59 - 30 days prior | 75% of the total price per person |
| Within 29 days of departure | 100% non-refundable |

Travel Protection Insurance: Optional Travel Protection Plan - Deluxe Insurance can be obtained directly through Travel Guard (AIG) at a reasonable price. Visit flamingoedutours.com and click on the Travel Guard (AIG) link at the bottom of the page or call (866) 385-4839. This plan may also cover expenses associated with loss of luggage and personal effects.

All refund requests must be in writing. Initial deposit and airline tickets/fees are non-refundable.

**THE SCHOOL BOARD OF BROWARD COUNTY FLORIDA
FALCON COVE MIDDLE SCHOOL – WESTON, FLORIDA
Single Field Trip Authorization Form**

Student Name: _____ **Student ID:** _____

I, _____, the undersigned authorize my child to participate in the school sponsored field trip as outlined below.

Field Trip Destination: Boston, New York City, Philadelphia, and Washington, DC

Mode of Travel: Airplane and Charter Bus

Departure: March 13, 2020

Time: approx 5:00 am (exact time TBA)

Return: March 19, 2020

Time: approx 11:00 pm (exact time TBA)

EMERGENCY CONTACT

In case of emergency, I may be reached at: _____ **Telephone:** _____
Name of Establishment

In the event I cannot be reached, please contact:

_____ **Telephone:** _____
Name of Person/Relationship

HEALTH/ACCIDENT INSURANCE

_____ My child is covered by twenty-four (24) hour student accident insurance or family insurance:

Insurance Company: _____ **Policy Number:** _____

OR

_____ I have attached a photocopy of my family insurance identification card.

OR

_____ I do not have insurance; however, I will pay any and all medical bills for emergency care of my child.

Cost of Field Trip: **\$2,500* (estimate)**

Deadline: **See Terms & Conditions and Payment Options & Cancellation Policy**

Parent/Guardian Name (print)

Parent/Guardian (signature)

Falcon Cove Middle School

Revolution 2020: March 13, 2020 – March 19, 2020

TERMS AND CONDITIONS

I am the parent or legal guardian of the student named below. I understand and agree to the following additional terms and conditions associated with the school-sponsored field trip to Boston, New York, Philadelphia, and Washington, DC on March 13-March 19, 2020:

Parent/legal guardian, please initial next to each item.

_____ I understand payment of deposit will only be accepted with completed **and** signed paperwork on the date assigned. If the deposit is not received on that date, the spot will be released to the next student on the waiting list.

_____ If my child receives an administrative consequence, he/she is subject to removal from the field trip with no refund per administrative discretion.

_____ If I choose to remove my child from the field trip for any reason, I am only entitled to a refund of that portion of the funds that have not yet been paid or committed to our vendors (i.e. airlines, hotel, etc). **The \$700 initial deposit is non-refundable.** Please see additional cancellation policy details.

_____ **Depending on final number of participants, flight, and hotel arrangements, the final price may increase due to higher than estimated costs and charges for checking luggage. I agree to make an increased final payment if necessary.**

_____ If the trip is cancelled or postponed for any reason, an official school letter will be sent explaining the reason. In addition, a refund will be offered contingent upon the school's obligations to outside vendors (hotel, airline, etc).

_____ If my child should require hospitalization or other services not directly related to the field trip, I will be responsible for all additional expenses. Expenses include but are not limited to:

- Airfare change/cancellation fees for up to two chaperones
- Hotel & meals for up to two chaperones

_____ Appropriate behavior is expected at all times. If my child is taken into police custody at any time during the trip, The School Board of Broward County, Falcon Cove Middle School, its chaperones, staff, faculty, and administration shall be held harmless from the moment custody is transferred and shall have no obligation to remain with the child. I will be responsible for all expenses involved with such action.

Student Name (print)

Parent/Legal Guardian (print)

Parent/Legal Guardian (signature)

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Student & Parent/Guardian Information Form Verification

I would like to reserve a spot for my child on the Falcon Cove Middle School trip to Boston, New York, Philadelphia, and Washington, DC.

Initial to confirm each statement below.

____ Once my student has secured a spot on the trip, I will provide all additional required information via the form sent to parent email provided below. **All emergency contact, medical conditions, food allergies, and dietary needs are listed on the form. I understand it is my responsibility to contact Mrs. Powers with any changes prior to trip departure.**

____ I have read the payment and cancellation policy, and I agree to the terms given. A deposit of \$700 is due with completed paperwork. **Three additional payments are due in November, December, and February in accordance to the payment schedule on page 2. Payments must be made by due dates.**

____ I understand that in case of an emergency where my child must be separated from the group due to medical emergency, I will be responsible for the cost of my child returning to the group or home.

Student Name (print)

Date

Parent/Guardian Name (print)

Parent/Guardian Signature

Please clearly print a parent email address to receive an email link to complete the emergency contact form.

Print email address

Period 1	Teacher:	Room #
Period 5	Teacher:	Room #

Frequently Asked Questions

1. **Why does the trip cost so much?** Unfortunately, airlines, hotels, private coach busses, shows, tours and food for a week all cost money. However, the experiences of seeing historical sites and attending events in four major U.S. cities is something that your child will remember for the rest of their lives; especially because they are going with their friends and teachers versed in U.S. History.
2. **How important is the payment schedule?** In short, very important! Your payment schedule is based on the payment schedule that we have to follow in order to pay our vendors. If you don't pay on time, we can't pay our vendors on time, and we could lose our tickets and/or reservations.
3. **How many students go on the trip?** Approximately 100 students attend the field trip.
4. **What is the ratio of chaperones to students?** Each chaperone is responsible for approximately 12 students. All chaperones are Falcon Cove teachers and/or administrators.
5. **Whom do I call if I can't get a hold of my son/daughter?** Parents will have the chaperone's cell number in addition to the bus leaders' cell numbers.
6. **How do room assignments work?** Each room is occupied by four students. Students choose their roommates preferably as a group of 4. **Please include a separate sheet of paper with the first and last names of the people your child would like to room with (a typed list would be great).** Those students who do not have a group of 4 will be paired with other students going on the trip. Students will be part of the process whenever possible. **Rooms of 5 persons are not permitted.**
7. **How are prescription and over-the-counter (OTC) medications handled?** Parents are required to submit a medical authorization form **with a physician's signature for all medications including prescription and over-the-counter medications.** Parents must provide all medications to chaperones who will hold and distribute medications as indicated on the medical authorization form. All prescription drugs must be in the original prescription container. **All OTC medications must be provided in travel-sized sealed containers.** Chaperones must hold all medications for all students. The only exception is an Epi-pen or asthma inhaler. Students may hold their own Epi-pen and inhaler, and parents may provide a second Epi-pen for the chaperone. Medical authorization forms and medications will be collected during the trip meeting approximately 2-3 weeks prior to the trip.

8. **What about food restrictions?** *Parents must notify trip coordinators of any special dietary needs including food allergies via the on-line form which will be provided once the paperwork and deposit is received. We do our best to accommodate dietary needs, but not all accommodations are possible with a large group (i.e. strictly Kosher, vegan meals). Some restaurant orders will be taken ahead of time.*
9. **What is a typical day on the trip?** *Days are long and fun! Most days begin with a 6:00-6:30 am wake-up call. Breakfast begins at 7:00 am. Buses depart for the day's activities at 8:00 am. We visit various locations throughout the day and arrive back at the hotel around 10:00-11:00 pm each night.*
10. **What about safety in the cities?** *Chaperones work closely together to monitor student movement. Students are reminded constantly not to go anywhere alone. We travel in pairs and/or groups at all times!*
11. **How are students safe and secure at night?** *Private nighttime security is provided at each hotel and they are specifically responsible for monitoring our students' rooms. Security will report any problems to Mrs. Powers and the administrator. Chaperone rooms are also near student rooms. Chaperones visit each room to check that all students are in their rooms and secure them for the night. Students are reminded not to open the door for anyone but chaperones. Students are reminded that they should always check the peephole before opening a door! Chaperones will identify themselves and advise students to open the door if it is necessary.*
12. **What if a student is sick or needs something at night?** *Students should call their individual chaperone if they have a problem. The chaperone will either handle the student concern or contact Mrs. Powers or the administrator for assistance if necessary.*
13. **What is the student's obligation in regards to make-up work for classes missed during the trip?** *The trip is strategically planned to take place during the final week of 3rd quarter; however, students will miss 3 full days and 1 half day at the end of the quarter. All 8th grade teachers are aware that this is a working trip, and most are flexible in providing work ahead of time or making other arrangements. Typically, students who have high school credit classes can expect some level of make-up work.*
14. **What type of school work is required of students during the trip?** *This trip is academically centered and students are expected to be actively engaged. History and literacy are infused daily and we expect all students to participate by contributing to our trip's secure Facebook group throughout the trip. This allows parents to follow our adventures each day. In addition, chaperones post pictures to our Instagram.*

Still have questions? Email us at:

Mr. Powers: ian.powers@browardschools.com

Mrs. Powers: gina.powers@browardschools.com